

United States Court of Appeals
For The Eighth Circuit
Thomas F. Eagleton U.S. Courthouse
111 South 10th Street, Room 24.329
St. Louis, Missouri 63102

Michael E. Gans
Clerk of Court

VOICE (314) 244-2400
FAX (314) 244-2780
www.ca8.uscourts.gov

February 02, 2024

Aaron Gilbert Thomas
TAFT & STETTINIUS
2200 IDS Center
80 S. Eighth Street
Minneapolis, MN 55402

RE: 24-1204 Anderson & Koch Ford, Inc. v. Ford Motor Company

Dear Counsel:

The district court clerk has transmitted a notice of appeal and docket entries in this matter, and we have docketed them under the caption and case number shown above. Please include the caption and the case number on all correspondence or pleadings submitted to this court.

Counsel in the case must supply the clerk with an Appearance Form. Counsel may download or fill out an [Appearance Form](#) on the "Forms" page on our web site at www.ca8.uscourts.gov.

The court has established a briefing schedule for the case, a copy of which will be forwarded under separate notice of docket activity. Please refer to the schedule and note the key filing dates. You should also review Federal Rules of Appellate Procedure 28 and 32, as well as Eighth Circuit Rules 28A and 32A. Sample briefs may be obtained by contacting the St. Louis Clerk's office.

Within 14 days of today's date, counsel for appellant must: (1) file a verification that any transcripts needed for the appeal have been ordered and that satisfactory arrangements have been made for payment, and (2) file a notice of the method of appendix preparation selected for the case. Eighth Circuit Rule 30A contains detailed information on appendix preparation.

The court has directed the clerk's office to monitor and enforce compliance with the briefing schedule. Failure to file your brief will result in issuance of a show cause order and may lead to dismissal of the appeal. Requests for extensions of time must be timely and should establish good cause. Overlength briefs are strongly discouraged.

Please note the provisions of Eighth Circuit Rule 32A governing briefs and reply briefs responding to multiple briefs.

On June 1, 2007, the Eighth Circuit implemented the appellate version of CM/ECF. Electronic filing is now mandatory for attorneys and voluntary for pro se litigants proceeding without an attorney. Information about electronic filing can be found at the court's web site www.ca8.uscourts.gov. In order to become an authorized Eighth Circuit filer, you must register with the PACER Service Center at <https://www.pacer.gov/psco/cgi-bin/cmecf/ea-regform.pl>. Questions about CM/ECF may be addressed to the Clerk's office.

If you have any questions about the schedule or procedures for the case, please contact our office.

Michael E. Gans
Clerk of Court

ASL

Enclosure(s)

cc: Clerk, U.S. District Court, District of Minnesota
Sheila T. Kerwin
Elizabeth A. McNellie
Paula Richter
Yuka Shiotani
Chelsea Eveline Vilchis
Jordan L. Weber
Jeremiah J. Wood

District Court/Agency Case Number(s): 0:23-cv-00762-JMB

Caption For Case Number: 24-1204

Anderson & Koch Ford, Inc.

Plaintiff - Appellant

v.

Ford Motor Company

Defendant - Appellee

Addresses For Case Participants: 24-1204

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Minneapolis, MN 55402

Clerk, U.S. District Court, District of
Minnesota
U.S. DISTRICT COURT
District of Minnesota
202 U.S. Courthouse
300 S. Fourth Street
Minneapolis, MN 55415-0000

Sheila T. Kerwin
NILAN & JOHNSON
Suite 800
250 Marquette Avenue, S.
Minneapolis, MN 55401

Elizabeth A. McNellie
BAKER & HOSTETLER
Suite 2100
Suite 1200
200 Civic Center Drive
Columbus, OH 43215-4138

Paula Richter
U.S. DISTRICT COURT
District of Minnesota
202 U.S. Courthouse
300 S. Fourth Street
Minneapolis, MN 55415-0000

Yuka Shiotani
TAFT & STETTINIUS
2200 IDS Center
80 S. Eighth Street
Minneapolis, MN 55402

Chelsea Eveline Vilchis
NILAN & JOHNSON
Suite 800
250 Marquette Avenue, S.
Minneapolis, MN 55401

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Columbus, OH 43215-4138